MEMBERS OF THE FACULTY OF LIFE AND PHYSICAL SCIENCES TEACHING AND LEARNING COMMITTEE

Associate Professor Peter Whipp (Chair)
Dr Jane Hallos (Student Adviser)
Mr David Faithfull (Acting Faculty Manager)
Associate Professor Nancy Longnecker (Teaching and Learning Co-ordinator)

Representatives from Schools:
Dr Jan Meyer (Anatomy and Human Biology)
Professor Alice Vrielink (Biomedical, Biomolecular and Chemical Sciences)
Professor Ian McArthur (Physics)
Professor Geoff Hammond (Psychology)
Professor Robert Grove (Sport Science, Exercise and Health)

Other Representatives:
Associate Professor Des Hill (Mathematics and Statistics)
Dr Thomas Martin (Senior Lecturer/Faculty Offshore Programs Director)
Ms Marjan Heibloem (Representative from FNAS)
Ms Felicity Renner (Biological Sciences Library)
Mr David Enright (Senior Administrative Officer/Offshore Programs)
Mr Tiago Tomaz (Postgraduate Student Representative)

Visitors:
Mr Matthew Kohler

The next meeting of the Teaching & Learning Committee will be held in the Faculty Meeting Room 158 on Tuesday 11 May 2010 at 2pm. All members are expected to attend or ensure that a representative from the School will attend on their behalf.

1. MINUTES

Confirmation of the minutes of the meeting of the Teaching and Learning Committee held on Tuesday 13 April 2010.

2. DECLARATIONS OF POTENTIAL FOR CONFLICT OR PERCEIVED CONFLICT OF INTEREST

The Chair invites members to declare interest in relation to any item on the agenda.

3. ITEMS/BUSINESS IN PROGRESS FOR NOTING SINCE PREVIOUS MEETING

<table>
<thead>
<tr>
<th>Item/Business in Progress</th>
<th>Progress Update</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of assessment and amendment of Marks</td>
<td>Policies to be created</td>
<td>To be revisited</td>
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</table>

Part I – Items for Communication to be dealt with en bloc

There are no items for inclusion Part I

Part II – Items for Decision to be dealt with en bloc

There are no items for inclusion Part II
Part III – Items for Discussion and Decision

4. CHAIR’S REPORT
   The Chair will report on Teaching and Learning issues of interest to members.

5. UNIT COORDINATOR INFORMATION REQUIREMENTS
   Matthew Kohler will give a presentation on how the Unit Information Management System (UIMS) interacts with the Handbook and how it will operate in 2012.

   UIMS can be accessed via the link below:
   http://www.unitoutlines.science.uwa.edu.au/

6. TEACHING AND LEARNING AWARDS
   At a previous meeting of this committee members agreed that the criteria (Attachment A) used for selection were valuable and needed to be addressed. However, it was recognised that a more streamlined lined approach was required and members are asked for their views.

   For discussion.

7. SCHOOL REPORTS
   Representatives will report on Teaching and Learning activities in their Schools

8. TEACHING AND LEARNING CO-ORDINATOR REPORT
   Teaching and Learning Co-ordinator will report on current Teaching and Learning issues.

9. PSB REPORT
   Faculty Offshore Programs Director will report on current PSB issues.

10. STUDENT REPRESENTATIVE REPORTS
    Postgraduate and Undergraduate representatives will report on any issue or concerns from the student body.

11. OTHER ITEMS OF BUSINESS
LPS Award for Excellence in Teaching and Learning
Application Form: Excellence in Coursework Teaching Award

Name of Applicant:

School:

Unit and/or Degree/Course (if applicable):

Application Category: Please indicate ✓
(more than one category may be selected)

Excellence in Coursework Teaching Award

☐ Coursework teaching
☐ Coursework teaching – First Year
☐ Coursework teaching – Early career (up to 3 years)
Selection Criteria

Nominees must emphasize the distinctiveness of their application (that is, what sets their achievements apart from everyday teaching and learning activities) and provide evidence to support the value of their achievements in enhancing student learning.

All nominees will be assessed on evidence they provide in relation to the following five criteria and should use no more than 4000 characters per criteria being addressed.

1. Approaches to teaching that influence, motivate and inspire students to learn

2. Development of curricula and resources that reflect a command of the field

3. Approaches to assessment and feedback that foster independent learning

4. Respect and support for the development of students as individuals

5. Scholarly activities that have influenced and enhanced learning and teaching

Supporting evidence

Supporting material is limited to one: Website (URL), CD Rom or DVD, Video or audio tape or 10 pages of printed material). Applicants are encouraged to provide digital material via a single URL.
LPS Award for Excellence in Teaching and Learning
Application Form: *Excellence in Research Supervision Award*

Name of Applicant:

School:

Unit and/or Degree/Course (if applicable):

**Application Category:**

- Please indicate ✓
- Relevant application category

- □ Excellence in Postgraduate Research Supervision Award
- □ Excellence in Honours Supervision Award
Nominees must emphasize the distinctiveness of their application (that is, what sets their achievements apart from everyday teaching and learning activities) and provide evidence to support the value of their achievements in enhancing student learning.

All nominees for the research supervision award will be assessed on evidence they provide in relation to the following four criteria and should use no more than 4000 characters per criteria being addressed:

1. **Approaches to supervision that influence, motivate, and inspire students to learn**

2. **Approaches to supervision and feedback that foster independent learning**

3. **Respect and support for the development of students as individuals**

4. **Scholarly activities that have influenced and enhanced research supervision**

**Supporting evidence**

Supporting material is limited to one: Website (URL), CD Rom or DVD, Video or audio tape or 10 pages of printed material). Applicants are encouraged to provide digital material via a single URL.
LPS Award for Excellence in Teaching and Learning

Application Form: **Excellence in Student Support Award** (e.g. Administration, Demonstration, Tutoring, Preparation)

**Name of Applicant:**

**School:**

**Unit and/or Degree/Course (if applicable):**

**Excellence in Student Support Award** (e.g. Administration, Demonstration, Tutoring, Preparation)
Nominees must emphasize the distinctiveness of their application (that is, what sets their achievements apart from everyday teaching and learning activities) and provide evidence to support the value of their achievements in enhancing student learning.

Selection Criteria

All nominees will be assessed on evidence they provide in relation to one or more of the following criteria and should use no more than 4000 characters per criteria being addressed:

1. Approaches that provide opportunities, influence, and motivate or inspire students to learn

2. Respect and support for the development of students as individuals

3. Scholarly activities that have influenced and enhanced learning and teaching

Supporting evidence

Supporting material is limited to one: Website (URL), CD Rom or DVD, Video or audio tape or 10 pages of printed material). Applicants are encouraged to provide digital material via a single URL.
LPS Award for Excellence in Teaching and Learning

Application Form: **Student Teacher Award**

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<th>Name of Applicant:</th>
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<th>School:</th>
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<th>Unit and/or Degree/Course (if applicable):</th>
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**Student Teacher Award** - submit paper application to the relevant Head of School

In nominating a student for this award, the Head of School should describe the ways in which the nominee has made an exceptional contribution to undergraduate teaching and so far as possible present evidence that demonstrates that this contribution has enhanced student learning.

**Applicants should not use more than 4000 characters when making an application for this award.**
LPS Award for Excellence in Teaching and Learning

Application Form: **LPS Programs that Enhance Student Learning**

Name of Applicant:

School:

Unit and/or Degree/Course (if applicable):

**LPS Programs that Enhance Learning – submit paper application to the relevant Head of School**

Application Category: Please indicate ✓

(more than one category may be selected)

**LPS Programs that Enhance Student Learning**

- Assessment and feedback
- Educational partnerships and collaborations with other organizations
- The first-year experience
- Flexible learning and teaching
- Innovation in curricula, learning and teaching
- Postgraduate education
Nominees must emphasize the distinctiveness of their application (that is, what sets their achievements apart from everyday teaching and learning activities) and provide evidence to support the value of their achievements in enhancing student learning.

Selection criteria

All nominations for Faculty Teaching Awards for Programs that Enhance Student Learning will be assessed on evidence they provide in relation to the following four criteria. Applicants should use no more than 4000 characters per criteria being addressed.

1. Distinctiveness, coherence and clarity of purpose

2. Influence on student learning and student engagement

3. Breadth of impact

4. Concern for equity and diversity

Supporting evidence

Supporting material is limited to one: Website (URL), CD Rom or DVD, Video or audio tape or 10 pages of printed material). Applicants are encouraged to provide digital material via a single URL.